

Department of Texas Veterans of Foreign Wars
& Auxiliary

**Community Service
Activity Report Form**
INSTRUCTION SHEET

PLEASE READ CAREFULLY. THE FORM TO SUBMIT IS ON PAGE TWO.

The Department of Texas, Veterans of Foreign Wars, and its Ladies Auxiliary will use the attached Activity Report Form to report all activities carried on in Texas. Many National and Department contests rely upon the accurate description and reporting of your Post/Auxiliary Community Service activities.

Please fill out these forms as completely as possible before sending them to Department Headquarters. Copies of all forms received at the Department of Texas, Veterans of Foreign Wars, will also be forwarded to the Ladies Auxiliary Community Service Chairman.

REPORTING YEAR: Reports to be credited for 2007-2008 must have been completed between July 1, 2007, and May 15, 2008. **Note:** The deadline for awards expires one month earlier than this.

DATE COMPLETED: Indicate the month, day, and year the activity was completed.

ACTIVITY DESCRIPTION: Please very briefly describe each activity on the lines provided.

COMMUNITY SERVICE ACTIVITY: Every activity reported will be credited as a Community Service Activity. Every Post credited with twenty (20) activities by the April 1 deadline will receive a Community Service Citation from National Headquarters.

YOUTH, AMERICANISM: If the activity described also is to be credited in any of the other areas - Youth or Americanism, please check the appropriate boxes matching the nature of your activity.

AMERICANISM: Indicate which activities listed are Americanism by checking the numbered square that corresponds to the Activity you described above. Every Post credited with nine (9) Americanism Activities by the April 1 deadline will receive an Americanism Citation from National Headquarters.

YOUTH ACTIVITY: If the activity reported is a Youth Activity, be sure to check one of the six areas listed in this category which best describes this activity. Every Post credited with all six (6) Youth Activity areas by the April 1 deadline will receive a Youth Citation from National Headquarters.

**COMMUNITY SERVICE ACTIVITY REPORT
TO SUBMIT TO ANY
TOP FIVE POST OFFICER
OF VFW POST 8561**

Please refer to the above instructions for filling out the below fields:

REPORTING YEAR: 2007-2008

DATE COMPLETED: dd/mm/yyyy

ACTIVITY DESCRIPTION:

YOUTH

AMERICANISM

COMMUNITY SERVICE ACTIVITY:

WHAT:

WHERE:

HOW:

WHY:

HOW MANY PEOPLE:

HOW MANY HOURS:

WHAT WAS THE TOTAL COST: \$